



# Summit Township Newsletter

## Township Information

### General Permit Information

Here are the requirements for a few of the most common permits. For complete details, please contact the zoning officer at:

724-285-1168.

#### Hours

Monday—Friday  
9:00 a.m. – 4:00 p.m.

#### Carpport

Is a structure to house or protect motor vehicles, which is open to the weather on one side. A permit is required.

#### Driveways

All alterations to existing driveways and all new driveways require a \$75.00 permit. An initial inspection by the Township Roadmaster must be completed before any work can begin and a final inspection when the project is complete.

#### Attached Garage:

A Summit Township zoning permit is also required. The following zoning fees apply:

\$35.00 for structures under 200 square feet

\$85.00 for structures over 200 square feet

All attached garages require Municipal Codes Association inspection and fees.

#### Detached Garage:

Requires a zoning permit. The following zoning fees apply:

\$35.00 for structures under 200 square feet

\$85.00 for structures 200 – 1,000 square feet

\$85.00 for structures over 1,000 square feet plus Municipal Code Association inspections and fees.

#### Decks and Porches

All new and structural alterations to decks and porches require a zoning permit plus

Municipal Codes Association inspection and fees.

#### Sheds

A small, portable (non-permanent) accessory structure used to store household goods, tools, and/or equipment. A shed may not be used as a dwelling. To be considered a shed, the structure may not exceed 144 SF in area, may not exceed 12.5 ft. in height (including roof panels), and shall be limited to one floor.

Sheds under 100 square feet do not require zoning permit.

Sheds over 100 square feet requires a \$35.00 zoning permit.

## Fall Leaf Burning

The burning of leaves, yard waste and newspapers is permitted 6:00 a.m.— 8:00 p.m. Monday—Saturday and must be extinguished by 8:00 p.m. with no smoldering. Please do not burn on any township road, right-of-way or ditch line. A competent adult and adequate water source must be present. No burning on legal holidays or Sundays. Exceptions are cooking and recreational fires. Prior to burning large brush piles, contact the township and your area fire department.



Website: [www.summittwp.org](http://www.summittwp.org)

Address:  
502 Bonniebrook Road  
Butler, PA 16002

Telephone:  
724-285-1168

Fax:  
724-285-7677

Office Hours:  
9:00 a.m. – 4:00 p.m.  
Monday – Friday

Email:  
[summittwp@zoominternet.net](mailto:summittwp@zoominternet.net)

Website:  
[www.summittwp.org](http://www.summittwp.org)

Public Meetings  
Held the first and third  
Wednesday of every month at  
6:45 p.m.

Planning Commission  
Held the second Tuesday of  
every month at 7:00 p.m.

Zoning Hearing Board  
Meetings held on as needed.

# Summit Township Contact Information

Each of the following can be reached at the Office Phone  
724-285-1168

## Supervisors

Willie Adams, Chairman  
Richard Green, Vice-Chairman  
Dan Hay, Supervisor

## Zoning Officer

Roxann Stickney

## Zoning Field Officer

Chuck Montag

## Dog Law Officer

Dennis Sybert  
724-352-4732

## Real Estate Taxes

Kathy Oesterling  
724-283-4645  
Effective January 1, 2015 New Hours  
Wednesday 12:30 p.m.—5:00 p.m.

## Sewage Enforcement Officer

Doug Duncan  
724-679-4860

## Wage Tax Collector

Berkheimer Tax Administrator  
724-282-0377

## Fire Departments

Non-Emergency Number

## Herman Fire Department

724-287-0836

## East Butler Rescue

724-285-6261

## Lick Hill Fire Department

724-287-2493

## PA One Call

Call before you dig.

## Winter Reminders



Before we know it, winter will be upon us. We would like to remind residents of the following:

### Snow Removal

To prevent a hazard, do not push snow back onto the road.

### Parking

It is unlawful to park on township roads during the months of October through March and cars must be eight feet from the road in order for the road department to remove snow to the edge of the pavement. Violators may be cited.

### Mailboxes

The township is not responsible for damage to mailboxes that are in the township's right-of-way. Mailbox post must be behind the ditch line and the minimum of two feet off the road. To avoid problems, please place the mailboxes as far off the road as possible yet still permitting access for mail carriers..

## Tax Collector

### New Hours

Effective January 1, 2015

Tax Collector  
Kathy Oesterling  
new hours will be:

### Wednesday

**12: 30 p.m. — 5:00 p.m.**

### Telephone

724-283-4645