

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
MARCH 20, 2019**

The Summit Township Board of Supervisors public meeting was held on Wednesday, March 20, 2019 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams, Rick Green and Larry Osche were present. Also, in attendance at the meeting, Solicitor, Michael Gallagher, Secretary, Roxann Stickney, Jim Henry, David Barry, Roni Horstman and Curt Hortsman.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL OF THE MARCH 6, 2019 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the March 6, 2019 minutes as presented. Willie Adams seconded the motion. Rick Green voted “yes”. Willie Adams voted “yes”. Larry Osche abstained due to being absent. Motion Carried.

**TREASURER’S REPORT**

The treasurer presented the following report.

| <b>FUND BALANCE AS OF 03/20/19</b> |                       |
|------------------------------------|-----------------------|
| Capital Fund                       | \$338,434.76          |
| CDBG                               | \$1.00                |
| Fire Hydrant Fund                  | \$3,594.17            |
| General Fund                       | \$578,252.89          |
| Sewage Escrow Fund                 | \$17,551.77           |
| Sewage Permit Fund                 | \$7,412.55            |
| State Fund                         | \$251,833.48          |
| <b>Available Funds</b>             | <b>\$1,197,080.62</b> |
| Capital Fund CD                    | \$306,410.41          |
| General Fund CD                    | \$204,175.30          |
| <b>Total Funds</b>                 | <b>\$1,707,666.33</b> |

| <b>ACTIVITY</b>                             |                       |
|---|-----------------------|
| Available Funds as of 03/06/19              | \$1,180,997.77        |
| CD Total                                    | \$510,585.71          |
| Deposits                                    | \$32,177.38           |
| Disbursements                               | \$16,094.53           |
| <b>Total Funds Available as of 03/20/19</b> | <b>\$1,707,666.33</b> |

Deposits included the Spring real estate taxes, Berkheimer Earned Income Tax and Local Services taxes.

Larry Osche motioned to approve the Treasurer’s Report. Rick Green seconded the motion. Motion Carried Unanimously.

**INVOICE APPROVAL**

**GENERAL FUND**

Larry Osche motioned to approve for payment Keystone Spring Service, Inc. invoice 2210892 for the 2009 Peterbilt truck spring replacement for \$2,225.81. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18013706 for road projects pipe for \$18,953.60. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 84500 for catch basins for \$4,100.00. Rick Green seconded the motion. Motion Carried Unanimously.

**STATE FUND**

Larry Osche motioned to approve the following American Rock Salt Company, LLC invoices for a total of \$31,500.23 for 500.56 tons of rock salt. Rick Green seconded the motion. Motion Carried Unanimously.

|                 |                   |                    |
|-----------------|-------------------|--------------------|
| Invoice 0603719 | 20.18 Tons        | \$ 1,269.93        |
| Invoice 0604242 | 82.79 Tons        | \$ 5,209.98        |
| Invoice 0604701 | 85.45 Tons        | \$ 5,377.36        |
| Invoice 0605161 | 45.00 Tons        | \$ 2,831.85        |
| Invoice 0605519 | 22.93 Tons        | \$ 1,442.98        |
| Invoice 0605809 | 25.78 Tons        | \$ 1,622.34        |
| Invoice 0606125 | 85.26 Tons        | \$ 5,365.41        |
| Invoice 0606443 | 111.09 Tons       | \$ 6,990.89        |
| Invoice 0606797 | <u>22.08</u> Tons | <u>\$ 1,389.49</u> |
| Total           | 500.56 Tons       | \$31,500.23        |

**SUMMIT AUTHORITY PAYMENT REQUEST**

The Supervisors reviewed the Summit Authority’s payment request letter and Senate Engineering Company invoice 54794 for \$21,366.50 and Senate Engineering Company invoice 54894 for \$23,128.50. Both invoices were for the design phase of the Act 537 Sewage Plan for a total of \$44,495.00.

Rick Green motioned to approve Summit Authority’s payment request for the above referenced invoices from Senate Engineering Company totaling \$44,495.00 for the design phase of the Act 537 Sewage Plan. Larry Osche seconded the motion. Motion Carried Unanimously.

**SOLICITOR’S REPORT**

The Solicitor requested that the signed Spinneweber Right-of-Way Agreement be submitted to him.

Upon the reviewing the findings of the Zoning Officer and Zoning Field Officer that there is not enough evidence of an individual allegedly living in a garage on McGrady Hollow Road to conclude that it is being occupied as a residence, Willie Adams motioned that the Township will not go out for six-months to the garage. The visit will only be conducted if the complainant places a deposit of one-hour wages for the Zoning Officer and Zoning Field Officer plus mileage to conduct a visit. If a violation is found, the deposit will be returned. If the complaint is unfounded, the Township will retain the deposit. Rick Green seconded the motion. Motion Carried Unanimously.

The Zoning Officer and Zoning Field Officer have been on multiple occasions to a property on McGrady Hollow Road for allegedly free ranging chickens. There has been no evidence of chickens free ranging. Larry Osche motioned that the Township will not go out for six-months for the chickens. The visit will only be conducted if the complainant places a deposit of one-hour wages for the Zoning Officer and Zoning Field Officer plus mileage to conduct a visit. If a violation is found, the deposit will be returned. If the complaint is unfounded, the Township will retain the deposit. Rick Green seconded the motion. Motion Carried Unanimously.

**ANNUAL 2016 PETERBILT TRUCK PAYMENT**

Larry Osche motioned to pay the annual 2016 Peterbilt truck payment of \$21,865.79 from the General Fund. Rick Green seconded the motion. Motion Carried Unanimously.

**SPRING NEWSLETTER**

Rick Green motioned to approve the publication of a Spring newsletter. It will be proofed by the Supervisors before being mailed. Larry Osche seconded the motion. Motion Carried Unanimously.

**BCATO SPRING CONVENTION**

Larry Osche motioned for the Supervisors, Secretary/Treasurer, Tax Collector, Auditors, Planning Commission members and Zoning Field Officer to attend the Butler County Association of Township Officials (BCATO) Spring Convention. Rick Green seconded the motion. Motion Carried Unanimously.

**ENGINEER'S REPORT**

Lot Line Revisions for Bergbigler and Shulik were reviewed and the recommendation letters were submitted to the Township.

**GARAGE**

Senate Engineering Company's proposal for engineering services for a garage was tabled until other options are researched.

**BONNIEBROOK ROAD GRANT**

Jefferson Township submitted information regarding a motion that was made on March 11, 2019 at their regular Public Meeting to approve the advertising of the Bonniebrook Road Multimodal Transportation Grant bid upon execution of the grant agreement.

It was determined that Summit Township will approve the advertising of the Bonniebrook Road Multimodal Transportation bid upon the execution of the Agreement and completion of the bid packet.

**PAVING AND SEAL COAT BIDS**

Rick Green motioned to advertise for bid the paving and seal coating of roads. Larry Osche seconded the motion. Motion Carried Unanimously.

**ROLLER RENTAL**

Roller rental quotes from Stephenson Equipment, Inc. and United Rentals were reviewed. United Rentals had the lowest quote amount.

Larry Osche motioned to rent a roller from United Rentals on the as needed basis. Rick Green seconded the motion. Motion Carried Unanimously.

**JOHN DEERE BOOM MOWER**

Larry Osche motioned to purchase the parts to repair of the spare boom mower deck for the John Deere tractor. Willie Adams seconded the motion. Motion Carried Unanimously.

**FARMER'S DRIVEWAY**

A farmer is putting dirt and mud on the Township's road from his tractor/equipment and it is causing a safety issue. It was determined that a letter will be sent to inform the farmer of the safety issue and for him to keep the road clear from dirt and mud.

**ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Potholes patched.
2. Sweeping of roads.
3. Sign replacements.
4. Removal of winter equipment from the vehicles.

Dittmer Road has trees that are preventing the Township from repairing the road. The property owner will not grant the Township permission to remove the trees.

Section 2325 of the Commonwealth of Pennsylvania Second Class Township Codes states if trees constitute a danger to the highway they may be removed.

Rick Green motioned for the Township's Solicitor draft a Resolution for notice been given to the property owners on Dittmer Road that their trees are causing a hazard to the road and removal is necessary. Larry Osche seconded the motion. Motion Carried Unanimously.

**ADDITIONAL BUSINESS**

Larry Osche and Willie Adams reviewed the condition of Township Roads on March 20, 2019 at 1:00 p.m. and no decisions were made.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no comments or questions from the floor.

**ADJOURN**

With there being no further business to come before the Board of Supervisors Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:53 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, APRIL 3, 2019 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary