

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
MAY 2, 2018**

The Summit Township Board of Supervisors public meeting was held on Wednesday, May 2, 2018 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present. Also, in attendance for the meeting, Township Secretary, Roxann Stickney, Jim Henry, Wilfer Balentine, W.C. LaFisca and David Barry.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL OF THE APRIL 18, 2018 PUBLIC MEETING MINUTES

Rick Green motioned to approve the April 18, 2018 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 05/02/18	
Capital Fund	\$247,411.78
CDBG	\$1.00
Fire Hydrant Fund	\$7,953.59
General Fund	\$701,848.32
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$9,636.46
State Fund	\$201,402.77
Available Funds	\$1,180,505.69
Capital Fund CD	\$302,604.92
General Fund CD	\$201,635.40
Total Funds	1,684,746.01

ACTIVITY	
Available Funds as of 04/18/18	\$1,124,035.89
CD Total	\$504,240.32
Deposits	\$83,115.94
Disbursements	\$26,646.14
Total Funds Available as of 05/02/18	\$1,684,746.01

The Treasurer announced that deposits included Spring real estate taxes, Armstrong Franchise quarterly payment, Berkheimer Earned Income Tax and Berkheimer Local Services Tax.

The Township’s audit will be submitted to the Department of Community Economic Development (DCED) upon Pennsylvania Municipal Retirement System (PMRS) completion of their annual report.

Rick Green motioned to approve the treasurer’s report. Larry Osche seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 80417012 for cold patch for \$541.99. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 80423002 for cold patch for \$299.16. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Interstate Pipe & Supply Company invoice 5654717 for the Township building's public water hook-up for \$810.85. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 1817 for the 3rd installment payment for the EMC liability insurance for \$1,076.00. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Key Precast Supply, Inc. invoice 123582 for Hinchberger Road catch basin for \$1,092.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment the postage for the Spring-Summer newsletter for \$406.58. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 53110 for the Summit Sewage Authority meeting regarding the Act 537 Plan for \$2,564.50. Larry Osche motioned seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Sir Speedy invoice 39675 for the printing and mailing of the Spring-Summer newsletter for \$1,126.26. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice 18001835 for the rental of a roller for \$2,800.00. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Walsh Equipment invoice 18001809 for the snow plow hitch repair on the 2009 Peterbilt for \$3,191.55. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wiest Asphalt Products & Paving, Inc. invoice 18661 for \$263.25 for superpave for Bonniebrook Road. Rick Green seconded the motion. Motion Carried Unanimously.

CAPITAL FUND CD & GENERAL FUND CD RENEWAL

Rick Green motioned to renew the Capital Fund CD and the General Fund CD. Larry Osche seconded the motion. Motion Carried Unanimously.

COMPUTER HARD DRIVE UPDATE

Willie Adams motioned to approve the TJB Consulting estimate of \$310.00 for the computer hard drive update. Rick Green seconded the motion. Motion Carried Unanimously.

FUND TRANSFER – BONNIEBROOK ROAD

It was determined that the Bonniebrook Road water drainage project between addresses 534 Bonniebrook Road and 538 Bonniebrook Road will be paid from General Fund.

WILSON WAY

Penn Dot received funding for signage, delineation and/or pavement markings. Penn Dot submitted a request to install a stop sign, delineation and pavement markings on Wilson Way. Upon the installation, the Township will be responsible for the maintenance of these items on Wilson Way.

Larry Osche motioned to decline this request for Wilson Way because it is a private lane. The Township has no intention of taking over the responsibility for signage, delineation and pavement markings on Wilson Way because the lane does not meet the Township's road standards. Willie Adams seconded the motion. Motion Carried Unanimously.

EAST BUTLER BASEBALL

East Butler Baseball that has an overgrown embankment near their parking lot and inquired if the Township could trim the embankment. The Township's Solicitor will be contacted for his recommendation for this request.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following road department report:

1. Bonniebrook Road project.
2. Patching of pot holes.
3. Township's building public water hook-up.
4. Catch basin maintenance.

The Roadmaster submitted to the Supervisors the road project schedule.

A Low Volume Traffic Grant is available for roads that have fewer than 500 vehicles per day traveling the road. Old East Butler Road qualifies because a traffic count indicated that 359 vehicles traveled that road in a 24-hour period.

A traffic count will be conducted on Fallecker Road to determine if it qualifies for the Low Volume Traffic Grant.

Binsey Road qualifies for the Dirt and Gravel grant.

The berming road project was discussed.

ADDITIONAL BUSINESS

Derailleur Bike Shop Café submitted a response letter to the Township's request for their customers not to park on the Township's roads or right-of-way.

It was determined that the embankment at the intersection of Lindsay Lane and Freeport Road is in the State's right-of-way.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

Dave Barry, Emergency Management Coordinator, informed the Supervisors that Herman Volunteer Fire Company's Engine #10 is scheduled for maintenance. The brush truck had an electrical fire and a determination is being made to extend of the damage.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:25 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MAY 16, 2018 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary