

**MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
APRIL 19, 2017**

The Summit Township Board of Supervisors public meeting was held on Wednesday, April 19, 2017 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present. Also, in attendance for the meeting, Roxann Stickney, township secretary, Sean Gallagher representing the Township Solicitor, Michael Elisco from Senate Engineering Company for the Township Engineer, Dave Barry, Debbie Sweetanam from Butler Freeport Community Trail, Dee Stephen from Derailleur Bike Shop Cafe, Felicia Kearns, Gavin Archer from Derailleur Bike Shop Café, Matthew Kearns, Chris Ziegler from Butler Freeport Community Trail, Art Borland from Butler Freeport Community Trail and Sue Adams.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments on the agenda.

APPROVAL THE MINUTES OF THE APRIL 5, 2017

Rick Green motioned to approve the April 5, 2017 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

FUND BALANCE AS OF 04/19/17	
Capital Fund	\$155,588.40
CDBG	\$1.00
Fire Hydrant Fund	\$5,162.92
General Fund	\$448,953.69
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$6,894.37
State Fund	\$310,731.51
Available Funds	\$939,583.66
Capital Fund CD	\$300,453.70
General Fund CD	\$200,252.05
Total Funds	\$1,440,289.41

ACTIVITY	
Available Funds as of 04/05/17	\$932,127.47
CD Total	\$500,705.75
Deposits	\$41,050.16
Disbursements	\$33,593.97
Total Funds Available as of 04/19/17	\$1,440,289.41

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Larry Osche motioned to approve for payment Guardian May 1, 2017 through July 31, 2017 dental coverage for \$944.55. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motion to approve for payment Interstate Pipe & Supply Company invoice 5597697 for Geibel Road pipe for \$1,100.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Postmaster postage for the Spring-Summer newsletter for \$403.94. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Sir Speedy invoice 38775 for \$1,066.19 for the printing and mailing of the Spring-Summer newsletter. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment SWIF installment payment 5 of 11 for worker's compensation for the fire departments for \$937.00. Larry Osche seconded the motion. Motion Carried Unanimously.

SOLICITOR'S REPORT

It has been determined that if the principal structure on the property is required to tap into the public sewage system, all other accessory buildings that have sewage facilities will be required to tap-in.

Willie Adams motioned to advertise the mandatory public sewage tap-in and the mandatory public water tap-in ordinance. Rick Green seconded the motion. Motion Carried Unanimously.

RAILS-TO- TRAILS

Members of the Butler Freeport Community Trail attended the meeting to address a letter that the trail council received from the Township's Solicitor. The trail council sought clarification for the procedure for permits and projects that impact the Township's right-of-way.

The Township's solicitor representative, Sean Gallagher, recommended that communication be submitted in writing via mail or hand delivery for projects within the Township. Projects that require a permit, proof of insurance from the contractor and the trail council's insurance will be required with the permit application.

It was recommended that all projects that impact the Township's right-of-way require a representative from the trail council to attend a public meeting of the Summit Township's Board of Supervisors to discuss the specifics of the project and approval.

OESTERLING SUBDIVISION MYLAR

Willie Adams motioned to approve the Owen Oesterling subdivision pending payment received for the plan review fee. Rick Green seconded the motion. Motion Carried Unanimously.

The State requires an application for the approval of signs along Route 422. Owen Oesterling has two properties in the I-G (General Industrial) District on Route 422 in which he would like to install a sign. The application requires a letter from the Township confirming the zoning district.

Willie Adams motioned to authorize Roxann Stickney to send a letter confirming that the properties are located in an I-G (General Industrial) district. Rick Green seconded the motion. Motion Carried Unanimously.

RE-ZONING ORDINANCE

A draft of the updated Zoning Ordinance and a recommendation letter from the Planning Commission for the approval was submitted to the Supervisors.

**CDBG McGRADY HOLLOW ROAD PROJECT and
CDBG ADMIN INVOICE FROM OLSEN & CRAFT ASSOCIATIONS, LLC**

Willie Adams motioned to pay Olsen Craft & Associates, LLC invoice 14941 for CDBG admin for \$240.00 from the General Fund. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to begin the engineering process for the CDBG McGrady Hollow Road project. Rick Green seconded the motion. Motion Carried Unanimously.

MILLING-PAVING OPTION – BONNIE DRIVE

The Milling and Paving project was awarded on April 5, 2017 to Wiest Products & Paving, Inc. The option was not chosen pending Butler Township's determination to contribute to Bonnie Drive repair. Butler Township has agreed to contribute to the project.

Larry Osche motioned to approve option 1 of the Milling and Paving bid which includes Bonnie Drive for \$171,989.26 to Wiest Asphalt Products & Paving, Inc. Rick Green seconded the motion. Motion Carried Unanimously.

SAFETY HORSES

Larry Osche motioned to approve the purchase of six safety horses at the cost \$100.00 each. Rick Green seconded the motion. Motion Carried Unanimously.

ENGINEER'S REPORT

Michael Elisco from Senate Engineering presented the following engineer's report:

1. Plan reviews for Gagliardi and Oesterling were completed. Stuebgen lot line consolidation will be provided to the Township prior to May 1, 2017.
2. There was nothing to report for stormwater.
3. Act 537 Update:
 - A. The plan was advertised for the 30-day public comment period.
 - B. A copy of the public comments was submitted to the Supervisors. The Engineer will begin addressing the comments to be included in the final Act 537 Plan.
 - C. A public meeting is scheduled for April 20, 2017, after which the plan will be ready for approval by the Township to submit to the DEP.
 - D. The Township provided a series of common questions from the residents as they reviewed the plan. Answers to these questions were presented to the Supervisors for review.
4. The engineers presented information regarding Penn Vest funding for residents tap-in costs

ROAD MASTER REPORT

Roadmaster, Larry Osche, presented the following road department report:

1. Geibel Road project began.
2. The Sechan property was posted with no trespassing and no dumping signs. Cable was installed to block access to the property. The cost was approximately \$100.00. Dirt will be placed to block the entrance.
3. The Township received a complaint from a business owner on Valley View Drive that his customers are complaining about the condition of the road. Valley View Drive will be taken into consideration for a future road project.

ADDITIONAL BUSINESS

The fire hydrant installation was discussed. Dave Barry from Herman Volunteer Fire Company recommended that the hydrants have National Standard Thread to be compatible with the fire department's equipment. Some insurance companies offer a discount on home owner's insurance for properties that have access to a fire hydrant.

Willie Adams announced that an informational meeting with the Supervisors and Township's Solicitor was held on April 10, 2017 to discuss the mandatory public sewage tap-in ordinance and the mandatory public water tap-in ordinance.

It was discussed that students from Summit Academy, the Boy Scouts or 4H group be an option to assist with the Township's grounds maintenance.

Options for tree stump removal at Dittmer Road was discussed.

The cost of the emergency radios for the fire departments were discussed. The Supervisors will discuss whether the 2018 budget will include assistance for the fire departments. If approved, amount is to be determined at that time.

OPEN TO THE FLOOR

There was no questions or comments from the floor.

ADJOURN

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:55 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MAY 3, 2017 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary