

**MINUTES  
SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING  
MARCH 22, 2017**

The Summit Township Board of Supervisors public meeting was held on Wednesday, March 22, 2017 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Chairman, Willie Adams, called the meeting to order at 6:45 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Supervisors were present. Also, in attendance for the meeting, Roxann Stickney, township secretary, Michael Gallagher, township solicitor, Michael Elisco, representing Senate Engineering Company for the township engineer, Dave Wolford, Mandy Wolford, Dave Berry, Russ Scott, Rod Scott and Gail Scott.

**OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**APPROVAL THE MINUTES OF THE MARCH 1, 2017**

Rick Green motioned to approve the March 1, 2017 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The Treasurer’s Report was read by the Secretary/Treasurer.

<b>FUND BALANCE AS OF 3/22/17</b>	
Capital Fund	\$155,568.58
CDBG	\$1.00
Fire Hydrant Fund	\$3,854.99
General Fund	\$428,869.68
Sewage Escrow Fund	\$12,251.77
Sewage Permit Fund	\$6,894.37
State Fund	\$310,697.75
<b>Available Funds</b>	<b>\$918,138.14</b>
Capital Fund CD	\$300,453.70
General Fund CD	\$200,252.05
<b>Total Funds</b>	<b>\$1,418,843.89</b>

<b>ACTIVITY</b>	
Available Funds as of 3/01/17	\$665,438.24
CD Total	\$500,705.75
Deposits	\$306,203.38
Disbursements	\$53,503.48
<b>Total Funds Available as of 3/22/17</b>	<b>\$1,418,843.89</b>

The treasurer presented that the Liquid Fuels and Turnback funds of \$235,930.36 were deposited into the State Fund.

The first annual payment of \$21,855.79 for the 2016 Peterbilt truck was paid.

Larry Osche motioned to approve the treasurer’s report. Rick Green seconded the motion. Motion Carried Unanimously.

**SOLICITOR’S REPORT**

The Solicitor presented the following report:

1. The Solicitor researched the littering issue that the Township is experiencing. The township can place a municipal lien on the property for not removing the trash and debris. If the Township would like to implement this, the ordinance needs to be amended to include a municipal lien section. The Township may

want to have a nuisance ordinance. Center Township has a nuisance ordinance and this may be a good template to use. However, it will be designed specifically for Summit Township. Center Township's nuisance ordinance will be submitted to the Planning Commission for review.

2. An independent contractor for DCED is available to draft the Township's Floodplain Ordinance. The Ordinance was updated but not submitted because the project was placed on hold by the State due to a budget crisis. It was determined that the updated Floodplain Ordinance will be submitted to the independent contractor for review.
3. Clarification is needed for the mandatory sewage tap-in distance.

#### **INVOICE APPROVAL**

Larry Osche motioned to approve for payment Bronder Technical Services invoice C-4040-15171 for the 1<sup>st</sup> quarter maintenance agreement payment for \$1,300.00. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Cardiac Service invoice 7282300 for the AED maintenance agreement for \$710.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 83 for the Treasurer's bond for \$1,696.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 92 for the 2017-2018 liability insurance for \$3,745.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to ratify Purvis Brothers, Inc. invoice A499311 for diesel fuel for \$1,519.83. Rick Green seconded the motion. Motion Carried Unanimously. Larry Osche motioned to approve for payment Purvis Brothers, Inc. invoice A499311 for \$1,519.83. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned approve for payment Senate Engineering Company invoice 51066 for the compressor station review for \$1,641.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to ratify NexTier Bank the first annual payment for the 2016 Peterbilt truck for \$21,855.79. Rick Green seconded the motion. Motion Carried Unanimously. Larry Osche motioned to approve for payment NexTier Bank first annual payment for the 2016 Peterbilt truck for \$21,855.79. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment SWIF installment payment 4 of 11 for the fire departments worker's compensation for \$937.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Wine Concrete Products, Inc. invoice 77884 for Geibel Road catch basins for \$3,056.00. Prior approval was granted for the catch basins. Rick Green seconded the motion. Motion Carried Unanimously.

#### **WEICHEY'S SMALL FLOW SYSTEM RESOLUTIONS**

Willie Adams motioned to approve Resolution 2017-02 for Mary Weichey's small flow treatment system at 426 Route 422, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve Resolution 2017-03 for a Plan Revision for New Land Development that will be submitted to the DEP for Mary Weichey's small flow treatment system at 426 Route 422, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

#### **BCATO SPRING CONVENTION**

Willie Adams motioned for the Township Supervisors, Secretary/Treasurer, Tax Collector, Auditors and Zoning Officials to attend the BCATO Spring Convention on May 18, 2017 at the Butler Country Club. Larry Osche seconded the motion. Motion Carried Unanimously.

### **SUMMER HELP**

Larry Osche motioned to hire Randy Collins for part-time summer help at \$15.00 an hour without benefits and no paid days off. Rick Green seconded the motion. Larry Osche voted "yes". Rick Green voted "yes". Willie Adams voted "no". Motion Carried.

Larry Osche motioned to hire Darrell Nebel for part-time, as needed basis summer help at \$15.00 an hour without benefits and no paid days off. Rick Green seconded the motion. Motion Carried Unanimously.

### **BONNIE DRIVE**

Larry Osche motioned to ratify the Paving and Milling Bid to include Bonnie Drive. The board will review whether to proceed contingent upon Butler Township's contribution to the project. Rick Green seconded the motion. Motion Carried Unanimously.

### **ENGINEER'S REPORT**

Michael Elisco of Senate Engineering Company presented the following engineer report.

1. The Gagliardi subdivision is under review and the recommendation letter will be submitted to the township prior to the Planning Commission meeting.
2. There was nothing to report for Stormwater.
3. The following update was given for the Act 537 Plan:
  - A. The Act 537 Plan was advertised and available for public review.
  - B. After the public review period, all written comments will receive a response.
  - C. A public meeting is scheduled on April 20, 2017 at the Herman Fire Hall, after which the plan will be approved by the Township and submitted to the DEP

Senate Engineering will present a PowerPoint presentation at the public meeting that will give an overview of the sewage project.

### **ROAD MASTER REPORT**

Roadmaster, Larry Osche, presented the following road department report:

1. Snow removal and salting of roads.
2. Fallen trees and brush from storms were cleared.
3. Snow fencing was removed.
4. Potholes patched.
5. Vehicles were changed over to summer equipment.

Century Link will be contacted for the status of removal of trees from wires on Bonniebrook Road.

### **ADDITIONAL BUSINESS**

1. Larry Osche attended the COG meeting on March 9, 2017 and gave an overview.
  - A. Butler County and HRG Engineering Company presented information pertaining to the financing of township projects.
  - B. The Township needs to determine if it is feasible to participate in the program because engineering fees for the projects.
  - C. Crack Sealer schedule was discussed.
2. The Township Solicitor contacted Buffalo Township Attorney Lutz regarding a wording update to the Sewage Easement Agreement for the pipe along the Rails-to-Trails for the township's sewage plant. However, Attorney Lutz did not respond. The Solicitor will contact him again.

3. The Rails-to-Trials has a paving project that will not impact the Act 537 Plan cost because road restoration and contingency is included in the plan.
4. The following pertaining to public water was discussed.
  - A. The public water project will not impact the Act 537 Plan cost because utility restoration is included in the plan.
  - B. Road Occupancy and Road Bonding requirements have been submitted to engineers that have contacted the Township for the public water project.
  - C. The project will be completed in two phases.
 

Phase I: The goal is to have public water service to Summit Elementary School for the first day of the school on August 30, 2017. No residential service will be supplied at that time.

Phase II: Residential service which requires a pump station is in the engineering process. The goal is to have this completed by the end of the year.
  - D. Todd Colley of Rural Development submitted preliminary information to the Township regarding loans and grants for the sewage project. Mike Elisco will completed and return the form to Mr. Colley.
  - E. PA American water requested that the Township submit a contact person from the fire department for the location of fire hydrants.

**OPEN TO THE FLOOR**

1. The residents requested information pertaining to the Act 537 Plan.
  - A. The public comment period for residents to submit written comments is open until April 19, 2017.
  - B. The plan will be formally approved by the Township either in May or June. It will then be submitted to the DEP for approval which typically takes 3 to 6 months.
  - C. The design and study of the system will take 12 to 18 months.
  - D. Construction will take approximately 2 years.
  - E. Pine Drive was removed from the plan because it is not cost effective at this time. Pine Drive may be taken into consideration for future expansion. The Supervisors suggested that if residents have concerns for Pine Drive to submit their comments to Senate Engineering Company to be included in the Act 537 Plan.
  - F. Service to Moran Road kept in the plan because it will help lower the monthly cost.
  - G. The 2014 Sanitary Survey will be included in the Act 537 Plan.
2. Residents brought to the Supervisors attention that on a regular basis the Summit Academy has students leaving the premises without permission and entering their property to avoid counselors returning them to the academy.

The residents would like to receive an alert from Summit Academy to inform them that a student has left the premises.

The Township has a phone tree agreement with Summit Academy but the academy is not implementing it.

The Supervisors requested that the Township Solicitor send a letter to Summit Academy's attorney to inform them that Township would like a Swift Alert System to be put into effect.

Willie Adams motioned that the Solicitor send a letter to Summit Academy's attorney that due to the frequent departures of students from the school that the Township is requesting that a Swift Alert System to inform residents of students leaving the premises without permission be implemented. Rick Green seconded the motion. Motion Carried Unanimously.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:30 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, APRIL 5, 2017 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary